

**Terms of Reference for  
Army Model and Simulation Requirements Integration Working Group**

1. Name of the Committee. The Army Model and Simulation Requirements Integration Working Group (RIWG).
2. Date Established. 9 October 1996.
3. Date to be Terminated. The RIWG will continue indefinitely.
4. Category and Type of Committee. Intra-Army.
5. Mission and Purpose. The RIWG will:
  - a. Provide a forum to review, discuss and integrate current, new and potential Model and Simulation (M&S) requirements.
  - b. Recommend policy and program guidance to the appropriate agency.
  - c. Annually review each M&S domain's top priority M&S requirements, integrate the requirements, and recommend approval/non-approval. The RIWG will provide the results of the review for inclusion in M&S investment plans and use during development of the Program Objective Memorandum.
  - d. In support of Army M&S requirements validation and approval processes, provide integrated cross-domain requirements analysis, significant integration decisions, and recommendations on unresolved issues to the M&S community's senior (general officer or senior executive service) leadership.
  - e. Review M&S discontinued use requests from the proponent, then provide a recommendation to the Director, Army Model and Simulation Office (AMSO), who will forward the recommendation for approval/non-approval through the Army Model and Simulation Executive Council (AMSEC) to the Deputy Under Secretary of the Army for Operations Research (DUSA(OR)).
  - f. Review the High Level Architecture (HLA) exclusion requests, clarifications and recommendations from the Domain Managers/Agents, then recommend approval/non-approval to the Director, AMSO.
  - g. Review Operational Requirements Documents (ORDs), Simulation Support Plans (SSPs) and other requirements documents and provide recommendations to the Director, AMSO and Director, Simulations Directorate, Office of the Deputy Chief of Staff for Simulations and Analysis (ODCSSA) at HQ TRADOC.
  - h. Integrate across the Focus Area Collaborative Teams (FACTs).

i. Provide the Director, AMSO with M&S-related input to the Army Transformation Campaign Plan matrix.

j. Receive input from and provide output to other M&S working groups, committees, and organizations, as appropriate.

k. Publish and disseminate recurring requirements-related reports to RIWG members and provide activity reports to the AMSEC.

#### 6. Membership, Direction and Control.

a. The Chief, Operations and Plans Division of AMSO and Director, Simulations Directorate, ODCSSA at HQ TRADOC co-chair the RIWG.

b. Voting members (at the level of Colonel/GM-15) will include representatives from the Managers and Agents of the M&S domains as defined in AR 5-11.

c. Non-voting members will include the following:

(1) Director, Simulations Directorate, Space and Missile Defense Battle Lab, Space and Missile Defense Command (SMDC).

(2) Representative from the Simulation, Training and Instrumentation Command (STRICOM).

(3) Representative from the Deputy Chief of Staff, G-2, Headquarters, Department of the Army (HQDA).

(4) Representative from the Office of the DUSA(OR).

(5) Representative from the Joint Staff, J-8.

(6) Representatives from the Objective Force Task Force and Program Management Office, Future Combat Systems.

(7) Representatives from the Program Analysis and Evaluation Directorate, Office of the Deputy Chief of Staff, G-8, HQDA; Office of the Secretary of the Army for Financial Management and Comptroller (ASA(FM&C)); and Resource Analysis and Integration Office, Office of the Deputy Chief of Staff, G-3, HQDA.

(8) Representative from the Directorate of Requirements, Office of the Deputy Chief of Staff, G-3, HQDA.

(9) Representatives from U.S. Army Forces Command, National Guard Bureau, and Office of the Chief, Army Reserve.

d. The co-chairs may invite representatives from other organizations to participate, as observers, on an as required basis at the RIWG meetings.

e. The RIWG will meet quarterly or at the call of the co-chairs.

7. Authority. AR 5-11, Management of Army Models and Simulations, and TRADOC Pam 71-9, Requirements Determination.

8. Administrative Support and Staff Arrangements. AMSO and ODCSSA will provide all administrative support to the RIWG.

9. Subcommittees. Subcommittees will be convened as required to address issues. The co-chairs will approve the charters for the subcommittees. Participation of interested agencies and commands will be encouraged to ensure a wide range of expertise is available in accomplishing goals and objectives. AMSO and/or ODCSSA will provide a member to all subcommittees convened by the RIWG.



W.H. (Dell) Lynceford, Jr.  
SES, US Army

Executive Secretary, Army Model and  
Simulation Executive Council

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Date